



**Principal**  
**Shri R. R. Lalan College, Bhuj, Kachchh-370001**  
NAAC Accredited B++ Grade (2.84 on 4 point scale)  
Phone & Fax: (02832) 250117 (O)  
Email: [prinrrlc@gmail.com](mailto:prinrrlc@gmail.com) , [www.rrlalancollege.edu.in](http://www.rrlalancollege.edu.in)



Ref: RRLC/IQAC.

DT: 15-6-2019

## **Notification of IQAC Formation for the year 2019-20**

In order to fulfill the goals of quality enhancement academic progression of the institute, an IQAC with following extended member over and above the college committee is hereby formed for the academic year 2019-20.

Chair : Dr. C.S. Jhala

Coordinator: Dr. Pravin Rathvi

Members: 1. Dr. J.M. Patel

2. Dr. A.H. Gor

3. Dr. M. B. Chhaya

4. Dr. B. D. Parmar

5. Dr. M. B. Shah

6. Dr. P. J. Pandya

7. Dr. Abha Tripathy

8. Dr. M.G. Thacker (University /External Expert)

9. Mrs . Ashaben Rajgor (Administrative office representative)

10. Dr. M.M. Vora (Alumini cum Industrial expert)

11. Mr. Dudiya Deep (Student Representative)

(Principal)  
PRINCIPAL  
R. R. LALAN COLLEGE  
Bhuj - Kachchh.

Copy to: 1. Respective members  
2. IQAC File



2019-20

**SHRI R. R. LALAN ARTS AND  
SCIENCE COLLEGE,  
Bhuj**



**IQAC MEETING  
2019-20**

**Bhuj-370001  
(Kachchh, Gujarat)**



**Shri R.R. Lalan College, Bhuj**  
**IQAC Meeting**  
**Year 2019-20**


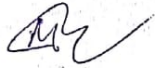
**Date: 6<sup>th</sup> July 2019**

**Venue: IQAC Meeting room**

**IQAC Composition**

**Chair : Dr. C.S. Jhala**

**Coordinator: Dr. Pravin Rathvi**

- Members:**
1. Dr. J.M. Patel 
  2. Dr. A.H. Gor
  3. Dr. M. B. Chhaya
  4. Dr. B. D. Parmar
  5. Dr. M. B. Shah 
  6. Dr. P. J. Pandya
  7. Dr. Abha Tripathy
  8. Dr. M.G. Thacker (University /External Expert)
  9. Mrs . Ashaben Rajgor (Administrative office representative)
  10. Dr. M.M. Vora (Alumini cum Industrial expert)
  11. Mr. Dudiya Deep (Student Representative)

**Minutes of the Meeting Held at IQAC Room, RRLC.**

This was considered as a session initiation meeting and the small points and agendas discussed in brief would be taken in action if considered viable and doable. The same will be finally reviewed and summarized during the annual IQAC meeting.

**Agenda 1: Review of library digitization**

Agenda -2: Preparing for college Annual youth festival

Agenda-3. Boosting greenery to the campus

Agenda-4: Promoting publication by faculties and at dept. and college level

The above agenda were discussed by the members and following outlines were drawn;

**Agenda 1: Review of library digitization**

The chair and members reviewed the progress of the library digitization and suggested to add in good research journals and books for different subjects. This may enhance research environment and library up gradation. The digitization is going at good pace and will show new look.

**Agenda -2: Preparing for college Annual youth festival**

To promote the cultural, scientific and creative environment among students, college may plan for a Annual festival with sports, cultural and sports activities. The preparation and planning of the same can be started and the activities listing can be done.

**Agenda-3. Boosting greenery to the campus**

Green campus and ecofriendly approach will be ongoing processes in the college. The college will always be positive to green drives and plantation on various occasions. The biodiversity studies in the college are already ongoing in the campus by Botany and Zoology department.

This was considered as a session initiation meeting and the small points and agendas discussed in brief would be taken in action if considered viable and doable. The same will be finally reviewed and summarized during the annual IQAC meeting.

Attendance of the meeting held on 6-7-2019

Chair : Dr. C.S. Jhala



Coordinator: Dr. Pravin Rathvi

Members:

1. Dr. J.M. Patel



2. Dr. A.H. Gor



3. Dr. M. B. Chhaya



4. Dr. B. D. Parmar



5. Dr. M. B. Shah



6. Dr. P. J. Pandya



7. Dr. Abha Tripathy

8. Dr. M.G. Thacker



9. Mrs . Ashaben Rajgor



10. Dr. M.M. Vora



11. Mr. Dudiya Deep



**Shri R.R. Lalan College, Bhuj**  
**IQAC Meeting**  
**Year 2019-20**


**Date: 16<sup>th</sup> March 2020**

**Venue: IQAC Meeting room**

**IQAC Composition**

**Chair : Dr. C.S. Jhala**

**Coordinator: Dr. Pravin Rathvi**

- Members:**
1. Dr. J.M. Patel
  2. Dr. A.H. Gor
  3. Dr. M. B. Chhaya
  4. Dr. B. D. Parmar
  5. Dr. M. B. Shah 
  6. Dr. P. J. Pandya
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  8. Dr. M.G. Thacker (University /External Expert)
  9. Mrs . Ashaben Rajgor (Administrative office representative)
  10. Dr. M.M. Vora (Alumini cum Industrial expert)
  11. Mr. Dudiya Deep (Student Representative)

**Minutes of the Meeting Held at IQAC Room, RRLC.**

Due to COVID -19 conditions, many of the external members were not able to attend the meeting physically and the meeting was held online .

Minutes of the Meeting Held at IQAC Room, RRLC.

The points of the last meeting in July 10<sup>th</sup> and Annual IQAC meet 15 March 2019 was discussed and reviewed by the coordinator. The members showed their consent on the COVID-19 situation and following Govt. guidelines for teaching and evaluation activities.

2. IQAC chair and Members gave their inputs on the quality management in online teaching mode as suggested in Govt. directives. The college has enhanced digital facilities for online learning with addition of facilities like allotting camera and microphone sets to the faculties.
3. The chair shared that the activities listed as goals in the previous report are almost accomplished during the current year.
4. The chair also asked the committee to gear up for the upcoming NAAC cycle and initiate compiling data from different committees, as this requires meticulous data collection looking to the new format for NAAC which is very data-oriented.
5. The plan of action chalked out by IQAC for the year in the previous meeting was reviewed.
7. The chair shared that after a very long time the college has been able to organize a celebratory function for the annual day. The function held in the month of January 2020 was very well received by students, faculty, alumni and all the other stake holders.
8. It was further pointed out that the college should organize such functions every year on regular basis.
9. The placement data for the placement fair held at the college in the month of February was shared.
10. The chair shared that the college has received commendable feedback from CHE for successfully organizing the placement fair and acting as the district nodal agency. All the team members who had worked on placement fair, especially the placement committee, were specially acknowledged by the principal.
11. The chair also made a special note of the two events organized by English department during the year: Art Affair (An art exhibition for students) and Drama Workshop. IQAC member M.B. Chhaya was asked to share the details thereof.
12. The chair also congratulated the committee for successfully organizing three book launch events during the year.
13. The chair informed the IQAC that the college is planning to promote in-house publications based on the current syllabi of various subjects and instructed the IQAC to promote such publication ideas.
14. The IQAC responded with the details of two such publications already released: Workbooks for General English (All semesters) and Workbooks for History (Core).
15. The coordinator informed that a lot of data procurement is yet to be done and requested the chair to form and assign committees for each task.

16. A brief mention was also made about the various maintenance activities carried out in the college building and the campus in general, including the staff quarters.

17. The chair informed that the campus has functional gymnasium, cricket academy, tennis academy and a football academy which is attracting good community participation.

18. It was proposed to start a physical training academy in the campus.

19. The meeting summarized the earlier agenda and follow-up taken as under;

Agenda of last year	Actions Taken
1. Review of library digitization	1. Digitization going at good pace. New journal list invited from departments
2. Preparing for college Annual youth festival	2. 3 days College Annual festival "SAMVID" completed successfully with cultural festival, Science and Arts fair and sports activities.
3. Green campus drives	3. Plantation programmes encouraged during respective events. Inhouse studies ongoing.

19. The meeting concluded with the plan of action for the next year. The goals set for the next year are as follows:

- o Tackling COVID-19 pandemic in teaching and learning
- o Preparing for the NAAC cycle
- o Revamping college website
- o Revising Question Bank for all papers and all subjects
- o Starting physical training academy

20. It was decided the above points will be included in the annual quality report of the committee for the year 2019-20.



Attendance of the meeting held on 16-3-2020

Chair : Dr. C.S. Jhala



Coordinator: Dr. Pravin Rathvi

Members:

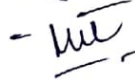
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