



सत्यमेव जयते

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Date: 15-4-2016

Ref.:

### Notification of IQAC for the year 2016-17

In order to fulfill the goals of quality enhancement academic progression of the institute, an IQAC (Internal Quality Assurance Cell) with following extended member over and above the college committee is hereby constituted for the academic year 2016-17

Chair : Dr. P.N. Raval (Principal)

Coordinator: Prof. M.B. Chhaya

Members: 1. Dr. J. M. Patel

2. Dr. A. H. Gor

3. Dr. P. J. Pandya

4. Dr. P. R. Chauhan

5. Dr. Jignesh Tapariya

6. Dr. M. M. Vora (Industry representative)

7. Dr. M. G. Thakker (University expert/Admin)

8. Dr. Darshnaben Dholakiya (External Academic Expert)

(Principal)

PRINCIPAL  
R. R. LALAN COLLEGE  
Bhuj - Kachchh.

Copy to: 1. Respective members  
2. IQAC File

2016-17

**SHRI R. R. LALAN ARTS AND  
SCIENCE COLLEGE,  
Bhuj**



**IQAC MEETING  
2016-17**

**Bhuj-370001  
(Kachchh, Gujarat)**



IQAC Meeting  
**Annual IQAC Meeting Year 2016-2017**

15 March 2017

**IQAC Composition**

Chair : Dr. P.N. Raval

Coordinator: M.B. Chhaya

- Members:
1. Dr. J.M. Patel
  2. Dr. A.H. Gor
  3. Dr. P.J. Pandya
  4. Dr. P.R. Chauhan
  5. Dr. Jignesh Tapariya
  6. Dr. M.M. Vora (Industry representative)
  7. Dr. M.G. Thacker (University expert/Admin)
  8. Dr. Darshnaben Dholakiya (External Academic Expert)

Minutes of the Meeting Held at IQAC Room, RRLC.

1. The agenda and points mentioned in minutes of previous year meeting 15 March 2016 was discussed and reviewed by the coordinator.
2. IQAC chair and members gave their inputs on the same.
3. The chair reiterated that the activities listed as goals in the previous report are almost accomplished during the current year.
4. The chair asked the committee to gear up for the next cycle of NAAC.

5. The plan of action chalked out by IQAC for the year in the previous meeting was reviewed and the following outcomes were achieved, that were presented and discussed in this meeting:

Plan of Action	Achievements
1. Strengthening and expanding digital examinations for internal evaluation	1. Internal evaluation migrated to digital mode
2. Including all the papers for MCQs and preparing Question bank for the same.	2. Question bank of MCQs prepared by faculties paper wise and uploaded.
3. Extending Botany and Zoology to degree level	3. Botany and Zoology started to degree level
4. Reforming digital administration	4. Drive launched to identify lacunae in digital administration and fix them
5. Getting more classrooms multimedia ready	5. Number of multimedia-ready classrooms setup for aided learning.
6. Making college website more dynamic and comprehensive.	6. College website made intuitive and user-friendly

6. The process of internal evaluation of students has been moved almost completely to online mode. Students who struggle with tech were allowed the option of submitting assignments offline and are helped to transition to the fully online mode.
7. The coordinator stated that the MCQ system of examinations has resulted in lighter workloads for faculty members and has consequentially resulted in better learning outcomes for the students.

8. A special mention was made by the chair about the number of faculty involved continued evolution of teaching methods as practiced in the classroom. It was stated that 3 faculty members were a part of an internal college working group on innovative teaching methods, 2 are a part of a committee on using multimedia in the classroom, while 6 faculty members participated in various syllabi development workshop.
9. The IQAC made a special mention of the need for gender sensitization in the college, specially in incorporating gender sensitization material within the classroom to ensure better learning outcomes.
10. The need for strengthening and regularizing student feedback as a quality measure was reiterated. The need to take feedback in multiple methods as per student comfort was also stressed.
11. The following details regarding the research projects awarded to faculty members and the college were shared:

**Major projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	---	01	---	---
Outlay in Rs. Lakhs	---	17.8	---	---

**Minor projects**

	Completed	Ongoing	Sanctioned	Submitted
Number	---	01	02	---
Outlay in Rs. Lakhs	---	3.40	07	---

14. Number of faculty from the institution who are PhD guides: 4  
Students registered under them: 6

15. Initiatives of the IQAC in Sensitising/Promoting Research Climate in the institution

- Encouragement for research and publications
- Helping in preparing major and minor research proposals

17. The meeting concluded with the plan of action for the next year. The goals set for the next year are as follows:

- Development of the compound wall
- Green campus Programme
- Focus on research activities

18. It was decided the above points will be included in the annual quality report of the committee for the year 2016-17.

**Attendance of the Annual IQAC meeting (15 March 2017)**

Chair : Dr. P.N. Raval

Coordinator: M.B. Chhaya

Members:

1. Dr. J.M. Patel
2. Dr. A.H. Gor
3. Dr. P.J. Pandya
4. Dr. P.R. Chauhan
5. Dr. Jignesh Tapariya
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