

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

July 2013- June 2014

I. Details of the Institution

1.1 Name of the Institution

Shri R R Lalan College , Bhuj

1.2 Address Line 1

College Road

Address Line 2

Opp . Ranjit Vilas ,

City/Town

BHUJ KACHCHH

State

GUJARAT

Pin Code

370001

Institution e-mail address

prinrrlc@gmail.com

Contact Nos.

02832-250117 , 9427442662

Name of the Head of the Institution:

DR.P .N. RAVAL

Tel. No. with STD Code:

028232-250117

Mobile:

9427442662

Name of the IQAC Co-ordinator:

Dr. J. M. Patel

Mobile:

9825269323

IQAC e-mail address:

prinrrlc@gmial.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

GJCOGN13616

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.**This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

1.5 Website address:

rrlalancollege.edu.in

Web-link of the AQAR:

rrlalancollege.edu.in/aqar

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2008	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15/04/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR _____ (DD/MM/YYYY)4

ii. AQAR _____ (DD/MM/YYYY)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private Affiliated College Yes No Constituent College Yes No Autonomous college of UGC Yes No Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women Urban Rural Tribal Financial Status Grant-in-aid UGC 2(f) UGC 12B Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu) TEI (Edu) Engineering Health Science Management

Others (Specify)

Career-oriented programs

1.11 Name of the Affiliating University (for the Colleges)

KSVK KCHCHH UNIV

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

yes

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

NIL

2.4 No. of Management representatives

NIL

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

02

2.7 No. of Employers/ Industrialists

NIL

2.8 No. of other External Experts

02

2.9 Total No. of members

09

2.10 No. of IQAC meetings held

00

2.11 No. of meetings with various stakeholders:

No.

0

Faculty

02

Non-Teaching Staff

02

Students

Alumni

00

Others

00

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

Rs.3 lacs

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

NA

2.14 Significant Activities and contributions made by IQAC

Computerised fee memo for students

Onsite fee collection by bank personnel

Reactivating CCTV system

Revamping and relaunching college website with .ORG extension

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To make admissions student-friendly	Onsite fee collection by bank
To digitise the administration	Proposal for new computer lab forwarded
To assert online presence of the college	Web domain booked

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

NA

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	00	00	00	00
UG	02	-	-	00
PG Diploma	00	00	00	00
Advanced Diploma	03	00	00	03
Diploma	03	00	00	03
Certificate	03	00	00	03
Others	-	00	00	03
Total				
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02+03
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Pattern revision according to CBCS

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	16	-	-	03

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	30	-	-	-	-	-	-	16	30

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	00	05	05
Presented papers	00	02	02
Resource Persons	00	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Usmng Teaching – aids,field –tirps .demostration

2.7 Total No. of actual teaching days during this academic year

220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

None

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

02

08

2.10 Average percentage of attendance of students

70

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.SC	33	6	15	NA	NA	NA
B.A	310	43	23	NA	NA	NA

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Students feedback –meeting with faculty ,time table monitoring

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	00
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	11	-	-
Technical Staff	04	05	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouragement for research and publications
Helping in preparing major and minor research proposals

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs	00	00	00	00

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	01	-
Non-Peer Review Journals	-	-	01
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Na	Na	Na	Na
Minor Projects	Na	Na	Na	Na
Interdisciplinary Projects	Na	Na	Na	Na
Industry sponsored	Na	Na	Na	Na
Projects sponsored by the University/ College	Na	Na	Na	Na
Students research projects <i>(other than compulsory by the University)</i>	Na	Na	Na	Na

Any other(Specify)	Na	Na	Na	Na
Total	Na	Na	Na	Na

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	01	GUJ	KU	RRLC
Sponsoring agencies		NONE			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	NONE
	Granted	NONE
International	Applied	NONE
	Granted	NONE
Commercialised	Applied	NONE

3.16 No. of patents received this year

	Granted	NONE
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3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-	NONE	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0
0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	0	SRF	0	Project Fellows	0	Any other	0
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3.21 No. of students Participated in NSS events:

University level	0	State level	0
National level	0	International level	0

3.22 No. of students participated in NCC events:

University level	30	State level	9
National level	1	International level	0

3.23 No. of Awards won in NSS:

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC:

University level	0	State level	0
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National level

0

International level

0

3.25 No. of Extension activities organized

University forum

0

College forum

0

NCC

0

NSS

0

Any other

0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NONE
-

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	22 Aeres	-	-	-
Class rooms	26	12	-	-
Laboratories	12	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

NONE

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1269	1.0 lacs	-	-	-	-
Reference Books	4832	9.0 lacs	-	-	-	-
e-Books	-					
Journals	-					
e-Journals	-					
Digital Database	-					
CD & Video	-					
Others (specify)	-					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	01	10	1	1	3	8	-
Added	-	-	-	-	-	-	-	-
Total	30	01	10	1	1	3	8	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i) ICT	89,000
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Establishing and monitoring student counselling centre Providing placement support Displaying the availability of student support services
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5.2 Efforts made by the institution for tracking the progression

Data collection and analysis

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1789			30

(b) No. of students outside the state

6

(c) No. of international students

00

Men	No	%	Women	No	%
	984	55		805	45

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	O B C	Physically Challenged	Total
728	339	237	398	06	1708	763	355	255	413	03	1789

Demand ratio 1

Dropout % 27

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Revis

An interest-based coaching centre established

No. of students beneficiaries

150

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling and career guidance cells in place

No. of students benefitted

15

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	49	07	126

5.8 Details of gender sensitization programmes

Women ,day celebvration ,special lectures and awareness drives

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

1

National level

1

International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	00	00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ___none received_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <p>Making education an acculturating force in local ,regional and national contexts</p> <p>Mission Refining sensitivities and perception that contribute to national cohesion ,scientific temper ,independence of mind and sprit – thus futfurthering the goals of socialism , securlism and democracy enhirined in pour constition nationa</p>

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Regular revision and monitoring

6.3.2 Teaching and Learning

Innovation and monitoring

6.3.3 Examination and Evaluation

Transpering countitinal evaluate

6.3.4 Research and Development

Providing support and encourage

6.3.5 Library, ICT and physical infrastructure / instrumentation

Using multimedia aids

6.3.6 Human Resource Management

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6.3.7 Faculty and Staff recruitment

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6.3.8 Industry interaction / Collaboration

A placement cell is in place

6.3.9 Admission of Students

Fee payment through back

6.4 Welfare schemes for

Teaching	state govt. schemes
Non teaching	
Students	

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done Yes No every five years

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	-	-	-
Administrative	NO	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

	✓
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For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Internal evaluation allowed

6.11 Activities and support from the Alumni Association

As needed

6.12 Activities and support from the Parent – Teacher Association

None

6.13 Development programmes for support staff

As organised by the state government

6.14 Initiatives taken by the institution to make the campus eco-friendly

Model waste management
Green campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

None

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Attached in criterion VII

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Attached in criterion VII

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

8. Plans of institution for next year

Expanding IQAC
 Digital classrooms
 New Wifi zone
 SC/ST remedial cell
 Strengthening the competitive exam coaching

Name M. B. Chhaya

Name P. N. Raval

MBC

P.N.R.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



K S K V KACHCHH UNIVERSITY
SHRI R. R. LALAN COLLEGE, BHUJ

CALENDAR (2013-14)

15-06- 2013	New Academic year 2013-14 begins
02-07-2013	Beginning of Theory and Practical classes
15-07-2013	Formation of Udisha Clubs and Registration of Students for Saptdhara competition to be held.
31-07-2013	Last date for the submission of enrollment forms to University.
Till 07-08-2013	Meetings of different Boards of Studies to be arranged at University
1 to 7-08-2013	Acceptance of enrollment forms with late fees Rs. 100/- at University
8 to 17-08-2013	Acceptance of enrollment forms with late fees Rs. 500/- at University
16 to 30-08-2013	Youth festival activities at college level
12-09-2013	Participation of college students in University Youth Festival.
15 to 30-09-2013	Conduct Assignments/ Seminars/ Group discussions
14 to 24-09-2013	Submission of Examination forms for Nov 2013 University Exams
26-09-2013	Inter-collegiate Sports Festival to be arrange by University
First week of Oct 2013	Convocation to be held at University.
Till 03-10-2013	Submit Que. Papers for First Internal Test to Exam Committee
06-10-2013 to 09-10-2013	First Internal Test
12-10-2013 to 15-10-2013	Re Test
22 to 30-10-2013	First Internal Practical Exams for Science Faculty
7 to 29-11-2013	Deepawali Vacation
30-11-2013	Beginning of the Second Term for U.G.

02-12-2013	Last date to submit the Internal Marks with Gracing to the University
01 to 30-12-2014	University Examination will be conducted
01 to 15-01-2014	Submission of Uni. Exam Forms for March/April 2014 Uni. Exams.
01 to 15-02-2014	Conduct Assignments/ Seminars/ Group discussions
23 to 26-02-2014	Second Internal test
29-02-2014 to 05-03-2014	Re Test
07-03-2014 to 12-03-2014	Second Internal Practical Exams for Science Faculty
17-03-2014	Beginning University Examination for all Semester
30-03-2014	Last date to submit the Internal Marks with Gracing to the University
26-04-2014	Last day of the second term
16-06-2014	Beginning of the New Academic year 2014-15